

# Young Person's Volunteer Form



CIC 14421802

## Activity Details

Day/date(s) of activity, if it is a regular activity, list the day of the week and time it takes place:

Location:

Type of activity/what the child or young person will be doing:

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## Child or Young Person's Details

Name:	
Home address:	
Postcode:	
Telephone number:	Email:
Date of birth:	

## Parent or Carer's Details

Name:	
Home address:	
Postcode:	
Telephone number:	Email:
Date of birth:	

If there's an emergency, please contact (only fill in if different from the person named above):

Address:	
Postcode:	
Telephone number:	Email:

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## Medical Details of Child or Young Person

### Doctor's Details:

Doctor's Name:	
Practice Address:	
Postcode:	
Telephone number:	Email:

Do we need to provide any extra help, for example because of a disability, or are there any activities that your child cannot participate in?

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Do we need to know about any medical conditions or allergies? (If yes, please provide details of the condition(s) and any medication needed).

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Is there anything else you think we should know?

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## Information for parents and carers

Phoenix Youth Provision aims to provide a safe and enjoyable experience for every child or young person.

**To help us do this, please note the following important information.**

- All questions on the consent form must be completed and signed by the parent or carer before any child takes part.
- We always ask for parental consent for children aged under 16.
- For young people aged 16 and 17, we will decide whether parental consent is necessary depending on the activity and the young person's circumstances. If we decide parental consent isn't necessary, we will still consider whether parents or carers need to be informed that their child is taking part.
- In most circumstances, parents have a legal parental responsibility for their children up to the age of 18.
- Parents and carers must ensure they notify us of any changes to the information given on the form.
- Parents and carers must make arrangements for children to be brought to and from the activity safely and on time.
- If a parent or carer is not able to collect their child, they need to let us know in advance who will be doing so.
- We cannot take responsibility for any damaged clothing and/or personal items during the activity.
- Parents and carers should ensure children have sufficient water, food, clothing, sun lotion and medication (where appropriate) for the duration of the activity.

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## Parent/Carers Consent

I agree to (please tick):

☐

My child taking part in the stated activity.

☐

Phoenix Youth Provision keeping a record of this form for health and safety reasons

☐

Any medical treatment that my child may need to be given in an emergency

☐

My child being filmed or photographed during the activity, with the possibility that these photographs/media recordings may be used for publications or marketing publicity.

Phoenix Youth Provision will take all steps to ensure these images are used solely for the purposes for which they are intended.

Note: if consent is not given, Phoenix Youth Provision will not use any images taken during the activity that contain the child/young person.

Print Name:

Signature:

Date:

**I understand that my child needs to follow the behaviour code and any safety rules so that *Phoenix Youth Provision* can keep them and other children safe.**

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## Child or Young Person

I agree to (please tick):

☐

Taking part in the activity.

☐

Talk to Phoenix Youth Provision if I am not comfortable at any time during the activity so they can help me or arrange for me to do something else.

☐

Receiving any emergency medical treatment that I may need.

☐

I agree to Phoenix Youth Provision keeping a record of this form so they have the information they need to keep me safe during the activity

☐

Being filmed or photographed during the activity. I understand that the photographs or film might be used to tell other people about what Phoenix Youth Provision does.

Note: If I don't agree to this, Phoenix Youth Provision will not use any images of me.

Print Name:

Signature:

Date:

**I understand that enjoying the activity and being safe means I need to follow the behaviour code and safety rules.**

## Gaining a Child or Young Person's Consent

It's good practice to ask children and young people who have the maturity and mental capacity to make their own decisions whether they want to be involved in an activity. Most young people over 12 are likely to come into this category, although an assessment must be made based on their individual needs.

Consent from young people is not a replacement for parental consent. It's a way for the child or young person to be involved in the decision making process.

You should always gain parental consent for children aged under 16 and consider carefully whether parental consent is necessary for young people aged 16-17. In most circumstances, parents have a legal parental responsibility for their children up to the age of 18.

## When a parent or carer is not willing to give consent for an activity

If a child/young person is keen to take part in an activity but their parent or carer is not willing to give consent:

- Talk to the parent or carer so you can understand the reason for their objection.
  - Discuss whether there is anything your organisation can do to make the activity more suitable for the child (for example by providing extra supervision/support).
  - Suggest other activities that the child could participate in, which their parents may be more comfortable with.
  - Support the parents in explaining to the child why they are not comfortable with them taking part in the activity.
- If a young person aged 16-18 has sufficient maturity to make their own decisions, lives separately from their parents and/or has little contact with them, consider allowing them to participate without their parent's consent.
  - This decision will depend on the capacity of the young person concerned, your organisation's understanding of the reasons why parents or carers should not be consulted, and an assessment of any risks involved.
  - Contact the NSPCC Helpline on 0808 800 5000 or by emailing [help@nspcc.org.uk](mailto:help@nspcc.org.uk) for help making this decision. Our trained professionals will talk through the situation with you and give you expert advice.