

Tuesday, 22 July 2025

Children's Safeguarding Policy for Phoenix Youth Provision CIC



Directors
Phoenix Youth Provision

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Introduction

Phoenix Youth Provision abides by the duty of care to safeguard and promote the welfare of children and young people and is committed to safeguarding practice that reflects statutory responsibilities, government guidance and complies with best practice requirements.

- We recognise the welfare of children is paramount in all the work we do and in all the decisions we take.
- All children, regardless of age, disability, gender reassignment, race, religion or belief, sex, or sexual orientation has an equal right to protection from all types of harm or abuse.
- Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues.
- Working in partnership with children, young people, their parents, carers, and other agencies is essential in promoting young people's welfare.

Purpose

Phoenix Youth Provision will:

- Protect children and young people who receive PYP services.
- from harm. This includes the children of adults who use our services.
- Provide staff and volunteers, as well as children and young people and their families, with the overarching principles that guide our approach to child protection.

This policy applies to anyone working on behalf of Phoenix Youth Provision, including senior managers and the board of trustees, paid staff, volunteers, sessional workers, agency staff and students.

Failure to comply with the policy and related procedures will be addressed without delay and may ultimately result in dismissal/exclusion from the organisation.

Definitions

Child

The Children Act 1989 definition of a child is anyone who has not yet reached their 18th birthday, even if they are living independently, are a member of the armed forces or is in hospital.

Adult at Risk

An adult who has needs for care and support (whether the authority is meeting any of those needs), is experiencing, or is at risk of, abuse or neglect, and because of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

Child and Adult Abuse

Children and adults may be vulnerable to neglect and abuse or exploitation from within their family and from individuals they come across in their daily lives. There are 4 main categories of abuse, which are: sexual, physical, emotional abuse, and neglect. It is important to be aware of more specific types of abuse that fall within these categories, they are:

- Bullying and cyberbullying
- Child sexual exploitation
- Child Criminal exploitation
- Child trafficking
- Domestic abuse
- Female genital mutilation
- Grooming
- Historical abuse
- Online abuse

Safeguarding Children

Safeguarding children is defined in [Working Together to Safeguard Children 2018](#) as:

- protecting children from maltreatment.
- preventing impairment of children's health or development.
- ensuring that children are growing up in circumstances consistent with the provision of safe and effective care.
- taking action to enable all children to have the best outcomes.

Legal Framework

This policy has been drawn up based on legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation is available from nspcc.org.uk/learning.

Phoenix Youth Provision should have in place arrangements that reflect the importance of safeguarding and promoting the welfare of children and young people as well as vulnerable adults.

The Prevent Duty

Some organisations in England, Scotland and Wales have a duty, as a specified authority under section 26 of the Counterterrorism and Security Act 2015, to identify vulnerable children and young people and prevent them from being drawn into terrorism. This is known as the Prevent duty.

These organisations include:

- Schools.
- Registered childcare providers.
- Local authorities.
- Police.
- Prisons and probation services.
- NHS trusts and foundations.

Other organisations may also have Prevent duties if they perform delegated local authority functions.

Children can be exposed to different views and receive information from various sources. Some of these views may be considered radical or extreme.

Radicalisation

Radicalisation is the process through which a person comes to support or be involved in extremist ideologies. It can result in a person becoming drawn into terrorism and is a form of harm.

Extremism

Extremism is vocal or active opposition to fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs.

Training and Awareness

Phoenix Youth Provision will ensure an appropriate level of safeguarding training is available to its Trustees, Employees, Volunteers and any relevant persons linked to the organisation who requires it (e.g. contractors). This will be refreshed annually.

For all employees who are working or volunteering with children, this requires them as a minimum to have awareness training that enables them to:

- Understand what safeguarding is and their role in safeguarding children.
- Recognize a child potentially in need of safeguarding and take action.
- Understand how to report a safeguarding Alert.
- Understand dignity and respect when working with children.
- Have knowledge of the Safeguarding Children Policy.

The Local Safeguarding Children's Board provides free safeguarding training for community groups from [Safeguarding Training Courses](#).

Similarly, employees and volunteers may encounter concerns about the safety and wellbeing of an adult at risk of abuse. For more information about adults safeguarding, refer to Phoenix Youth Provision Adults Safeguarding Policy.

Confidentiality and Information Sharing

Phoenix Youth Provision expects all employees, volunteers, and trustees to maintain confidentiality. Information will only be shared in line with the General Data Protection Regulations (GDPR) and Data Protection.

However, information should be shared with the Local Authority if a child is deemed to be at risk of harm or **contact the police if they are in immediate danger, or a crime has been committed**. For further guidance on information sharing and safeguarding please see PYP Confidentiality and Information Sharing policies.

Recording and Record Keeping

A written record must be kept about any concern regarding an adult with safeguarding needs. This must include details of the person involved, the nature of the concern and the actions taken, decision made and why they were made.

All records must be signed and dated. All records must be securely and confidentially stored in line with General Data Protection Regulations (GDPR).

Safe Recruitment & Selection

Phoenix Youth Provision is committed to safe employment and safe recruitment practices, that reduce the risk of harm to children from people unsuitable to work with them or have contact with them. All staff

and volunteers will have an EDBS check, and anyone with any criminal convictions will be barred from working for PYP.

Phoenix Youth Provision has policies and procedures that cover the recruitment of all Trustees, employees, and volunteers.

Social Media

All employees and volunteers should be aware of Phoenix Youth Provision Social Media Policy and procedures and the code of conduct for behaviour towards the children we support.

Use of Mobile Phones and other Digital Technology

All employees, trustees and volunteers should be aware of Phoenix Youth Provision policy and procedures regarding the use of mobile phones and any digital technology and understand that it is unlawful to photograph children and young people without the explicit consent of the person with parental responsibilities.

People in Position of Trust (PIPOT)

Please see separate document for guidance and local authority procedures. (Formerly LADO)

Whistle Blowing

It is important that people within Phoenix Youth Provision have the confidence to come forward to speak or act if they are unhappy with anything. Whistle blowing occurs when a person raises a concern about dangerous or illegal activity, or any wrong- doing within their organisation. This includes concerns about another employee or volunteer. There is also a requirement by Phoenix Youth Provision to protect whistle-blowers. (See PYP Whistle Blowing Policy)

Important Contacts

Lead for Safeguarding

Bryonie Swift

Email address: Safeguarding@phoenixyouthprovision.org.uk

Telephone number: 07561 854880

Agencies

Childline Tel: 0800 1111	Kidscape Tel: 08451 205 204
The NSPCC Tel: 0808 800 5000	National Youth Advocacy Service (NYAS) Tel: 0800 61 61 01
Police Emergency – 999 Non-emergency – 101	

If you are concerned about a child or think a young person is being abused or neglected:

- Peterborough: 01733 864170 – (9am to 5pm Mon – Fri)
- Cambridgeshire: 0345 045 5203 – (8am to 6pm Mon – Fri)
- Outside office hours, at weekends and on public holidays contact the emergency duty team on 01733 234724.
- Email: referralcentre.children@cambridgeshire.gov.uk

PIPOT

Peterborough City Council	
Email	PIPOT@Peterborough.gov.uk
Phone	01733 747474
Cambridgeshire County Council	
Email	PIPOT@Cambridgeshire.gov.uk
Phone	01480 379019

Telephone contacts:

01223 727967 – Cambridgeshire

01733 864038 – Peterborough

Out of Hours [Emergency Duty Team](#): 0345 0455203 Cambridge, 01733 864180 Peterborough

Signed: 

Robin Sutton

Chairman Phoenix Youth Provision

Date: 22nd July 2025

Date of Next Review: July 2027